

THINK OF US FOR YOUR NEXT PARTY

Bedford Heights Community Center Rental Services

Rental reservations for the upcoming year are open to Bedford Heights' residents the first Saturday in November for the entire year. Other residents of the Bedford City School District can make rental reservations during the third week in December for January 1st through June 30th and during the first week in April for July 1st through December 31st. For more information, please call (440) 786-3290

VENUE	BH RESIDENTS	BEDFORD CITY SCHOOL DISTRICT
Access to venue up to 1 1/2 hour before event and clean up to begin 30 minutes prior to end of event	Included	Included
1 Police security required for all events at any Bedford Heights venue with more than 75 people or when alcohol is present; 2 Police security when the event is a teen party (officers paid separately 30 days before the event in cash at the police station).	\$25.00/hour (cash to officer) including ½ hour before and after event	\$30.00/hour (cash to officer) including ½ hour before and after event
Security Deposit to be paid at the time of booking to secure venue.	\$40 for Pavilion \$100 for rental <\$100; \$200 for rental \$100-\$200 and \$300 for rental >\$200	\$50 for Pavilion \$120 for rental <\$100; \$240 for rental \$100-\$200 and \$360 for rental >\$200
Custodial Charge for use of specialized equipment and furniture brought into the Center by approval of the Director of Community Life	\$50.00 additional	\$60.00 additional
Charge for setup and breakdown of specialized equipment and furniture brought into the Center by approval of the Director of Community Life	At hourly rental rate for room	At hourly rental rate for room
Charge for storage of specialized equipment and rental not removed on the date of the event	\$50.00/day	\$60.00/day
Municipal Building Party Room (up to 100)	\$75.00/hour	\$95.00/hour
Party Room 1 and 2 Rectangle Tables Kitchen & Bar/ice included	\$80.00/hour Mon-Thurs \$100.00/hour Fri-Sun	\$90.00/hour Mon-Thurs \$120.00/hour Fri-Sun
Party Room 1 (up to 149 people) Kitchen & Bar/ice included	\$55.00/hour Mon-Thurs \$65.00/hour Fri-Sun	\$70.00/hour Mon-Thurs \$90.00/hour Fri-Sun
Party Room 2 (up to 75 people) Kitchen included	\$40.00/hour Mon-Thurs \$55.00/hour Fri-Sun	\$60.00/hour Mon-Thurs \$70.00/hour Fri-Sun
Gym-Half	\$60.00/hour	\$70.00/hour
Gym-Full	\$120.00/hour	\$140.00/hour
Track with Gym rental	\$25.00 additional	\$30.00 additional
Batting Cage Room	\$35.00/hour	\$40.00/hour
Racquet Ball Court Room	\$35.00/hour	\$40.00/hour
Pool (minimum of 2 hours required)	\$55.00/hour	\$65.00/hour
Required Lifeguards (each)	\$20.00/hour	\$20.00/hour
Game Room(with pool rental)	\$10.00 hourly	\$10.00/hour
Pre-established standard setup and clean-up	Included	Included
Park Pavilion (day – 9am to 3pm)	\$25.00/hour	\$30.00/hour
Park Pavilion (evening – 4pm to 9pm)	\$25.00/hour	\$30.00/hour
Park Pavilion (all day event – 9am to 9pm)	\$300.00/day	\$360.00/day
Repast	\$60.00/hour – Residents (see contract for eligibility)	-----
Late Fee – Rentals not paid in full within 30 days of signing contract	\$20.00	\$20.00
Coffee Service (coffee, cream, sugar & stirrers)	100 cup coffee service \$65.00 50 cup coffee service \$35.00 10 cup coffee service \$10.00	100 cup coffee service \$65.00 50 cup coffee service \$35.00 10 cup coffee service \$10.00
Microphone (corded/cordless)	\$20.00	\$20.00
Round Tables	\$10.00 each	\$10.00 each
Table Clothes (round)	\$7.50	\$7.50
Podium	\$10.00	\$10.00